

OREGON **BALLET** THEATRE

Title: Draper
Department: Costume Shop
Position Status: Seasonal/Project Based; Hourly Non-Exempt
Effective Date: July 23, 2018

General Description: The Draper is responsible for the costume creation process. The role requires the ability to interpret the costume designer's original designs and produce custom patterning, manage all facets of the construction process to conclusion, and perform alterations, fittings, and maintenance of all clothing items. The Draper reports to the Costume Shop Supervisor and will collaborate closely and effectively guide all costume shop staff and volunteers in the construction of the company's costumes.

Essential Duties and Responsibilities:

- Collaborate with Costume Designer and Shop Supervisor to execute rendered designs; and draft and/or drape respective costume pieces
- Direct costume shop staff, including but not limited to First Hand and Stitchers, on the accurate construction of each costume
- Perform or supervise cutting of fabric from patterns
- Assist with costume fittings and tailor or alter costumes as needed
- Calculate yardage and needs (notions, zippers, etc.) for each costume
- Assist with cleaning and storage of costumes after a show run
- Monitor shop supplies and assist with re-stocking and organization of the costume warehouse and other storage areas
- Attend rehearsals and performances to assist with alterations and notes
- Clean and maintain costume shop equipment and work area
- Possess basic knowledge of dye techniques
- Other duties as assigned.

Qualifications for Success:

- 3-5 years' experience, or formal training, in the design and construction of theatrical costumes or clothing with understanding of how movement from dance relates to theatrical costume constructs

- Work effectively under pressure, meet deadlines, and communicate during times of high activity with distractions
- Strong interpersonal skills with ability to work in a team and effectively delegate tasks to others
- Sew by hand and operate and maintain industrial sewing machines and other costume shop equipment
- Clean and maintain garments, including removing stains, repairing tears and other forms of damage
- Knowledge of theatre production preferable

Physical Requirements & Working Conditions

The work requires good manual dexterity, some lifting (up to 50 lbs), and frequent standing, bending, walking, kneeling, and stooping. There are periods of repetitive motion of the hands and wrists. The working environment is inside a costume shop or in the backstage and dressing rooms of the theater. Backstage work requires the ability to work in dim light. The work may involve a variety of chemicals, including soaps, cleaning fluids, solvents, and dyes. The role also involves working evenings and weekends as required.

Oregon Ballet Theatre is an equal employment opportunity employer. Our policy is to make all employment-related decisions without regard to an employee's race, color, creed, religion, age, national origin, marital status, mental or physical disability, sexual orientation, or any other basis prohibited by local, state or federal law. This policy applies to all personnel activities including employment, promotion, compensation and termination.

Oregon Ballet Theatre does not tolerate sexual harassment of any employee by another employee, supervisor, vendor, or customer for any reason.